



Republic of the Philippines

## Office of the Solicitor General

134 Amorsolo St., Legaspi Village, Makati City  
Tel No. 8988-1674 loc777 / Telefax No. 8813-11-74  
Website: [www.osg.gov.ph](http://www.osg.gov.ph)

### Invitation for Negotiated Procurement

#### OUTSOURCING SERVICES OF THE DIGITIZATION OF ANCIENT DOCKET BOOKS OF THE DOCKET MANAGEMENT SERVICE

In view of two (2) failed biddings, the **Office of the Solicitor General (OSG)**, through its Bids and Awards Committee (BAC) invites interested bidder/s to participate in the Negotiated Procurement for the **Outsourcing Services of the Digitization of Ancient Docket Books of the Docket Management Service** with the following details:

Item	Purchase Request No.#	Description	Approved Budget for the Contract (ABC)
1 Lot	OSG PR# 020-09-111	Outsourcing Services of the Digitization of Ancient Docket Books of the Docket Management Service	₱2,200,000.00

Pursuant to Annex "H", IV. G. of the 2016 IRR of Republic Act No. 9184, only those bidders with Certificate of PhilGEPS Registration in accordance with Section 8.5.2 of the IRR of R.A. 9184, are allowed to participate.

The negotiation is set on **November 16, 2020, 10:30 a.m.** at **9<sup>th</sup> floor, Padilla Hall, OSG Building, 134 Amorsolo St., Legaspi Village, Makati City** and/or **via Microsoft Teams** video conference wherein prospective bidders will be given equal time and opportunity to negotiate and discuss the technical & financial requirements of the project to be able to submit a responsive quotation or proposal, pursuant to Annex "H" of the 2016 IRR of R.A. No. 9184.

For more details on this procurement, please refer to the attached **Terms of Reference**.

For **Microsoft Teams** video conference invite, please email to [osg.procurement@gmail.com](mailto:osg.procurement@gmail.com) your name, designation, email address, company name, & the name of the project you are interested to join not later than thirty (30) minutes before the scheduled activity.

The **OSG** reserves the right to accept or reject any offer, to annul the negotiation process and to reject all offers at any time prior to contract award, without thereby incurring liability to affected bidder/s.

*For further information, please refer to:*

**Christian D. Buat**

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**JOSEPH L. GUEVARRA**

Assistant Solicitor General

Chairperson, Bids and Awards Committee