

**PURCHASE REQUEST**  
**OFFICE OF THE SOLICITOR GENERAL**  
 (Agency)

Department: <b>Administrative Division</b>	PR No. <u>019-08-251</u>	Date: <u>8-Aug-2019</u>
Section:	SAI No. _____	Date: _____

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
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		<b>Purchases of:</b> Copy Paper with OSG print at the back One (1) color print, blue Minimum: Sub. 20, 70 gsm. Size: 8.5" x 13" (Long) Size: 8.5" x 11" (Short)			
	reams		16,000		Php 3,991,900.00
	reams		4,200		

**OFFICE OF THE SOLICITOR GENERAL**  
**RECEIVED**  
**AUG 08 2019**  
 SECRETARIAT  
 Time: 4:20 PM By: [Signature]  
 Control No. \_\_\_\_\_

**FUNDS AVAILABLE:**

[Signature]  
**BERNADETTE M. LIM**  
 DIRECTOR IV

**OFFICE OF THE SOLICITOR GENERAL**  
**RECOMMENDED FOR SIGNATURE**  
**AUG 08 2019**  
 OF SOLGEN CALIBA/OIC  
[Signature]  
 INTERNAL AUDIT DIVISION

OSG19C00870306208

Amount in Words:	Three Million Nine Hundred Ninety-One Thousand Nine Hundred Pesos Only	Php 3,991,900.00
Purpose:	For Public Bidding	

Prepared By:	Recommending Approval:	Approved by:
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
<b>GIRLIE V. DALANON</b> Administrative Officer V	<b>ROSALINDA C. IBARRA</b> Director IV, HRMAS	<b>JOSE C. CALIDA</b> Solicitor General