

PURCHASE REQUEST

OFFICE OF THE SOLICITOR GENERAL

(Agency)

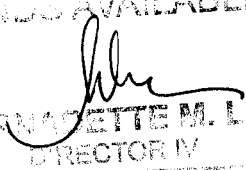
Department: HRMAS	PR No. 018-11-254 - G	Date: November 14, 2018
Section: Administrative Division	(Revised)	Date:

Stock No.	Unit	Item Description	Qty	ESTIMATED AMOUNT	
				Unit Cost	Total Amount
		<p>Supply of labor and materials for the repair and renovation of Financial Management Service (FMS) located at 2nd fl., Adelantado Wing, OSG Building.</p> <p>LOT 7 - FINANCIAL MANAGEMENT SERVICE (FMS) - (2nd fl., Adelantado Wing) - Dir. Bernadette S. Lim</p> <p>Scope of Works:</p> <ol style="list-style-type: none"> 1. Mobilization 2. Dismantling and Removal Works <ol style="list-style-type: none"> 2.1 Existing wooden Directors Office 2.2 Existing wooden Chief Admin Officer Office of Cash 2.3 Existing wooden Supervising Admin officer cubicle of Budget 2.4 Existing wooden Supervising Admin officer cubicle of Accounting 2.5 Existing wooden divider of Cash Section 2.6 Existing wooden divider of pantry 2.7 Existing wooden wall of Cash Section 2.8 Existing wooden wall of Pantry 3. Repair works <ol style="list-style-type: none"> 3.1 Repair and affected tiles 3.2 Repair and Replacement of receiving Window Glass 3.3 Repair of Walls at the FMS area 4. Installation <ol style="list-style-type: none"> 4.1 Install T-Runner and Acoustic Board (OSG Supply) 4.2 (4") CHB Wall Partition and Plastering 5. Construction of Director Office <ol style="list-style-type: none"> 5.1 Flush Door (size .80m x 2.1m) with jamb with accessories 5.2 Drywall Partition (Gypsum board 12mm thick and metal frame) 5.3 Install new ceiling (Ceiling Board OSG Supply) 6. Construction of Conference Room <ol style="list-style-type: none"> 6.1 Flush Door (size .80m x 2.1m) with jamb with accessories 6.2 Drywall Partition (Gypsum board 12mm thick and metal frame) 6.3 Installation of new ceiling (Frame and Hangers only) Ceiling Board (OSG Supply) 6.4 Repair of affected walls and repair of existing built-in wood cabinets 7. Removal and Replacement of Tiles (Director Office, Conference Room and Main Office) <ol style="list-style-type: none"> 7.1 Removal of Wall and affected tiles at Director Office and Conference Room 7.2 Installation of New Wall and Floor Tiles (600 x 600) glaze tile 7.3 Replacement of Damage Tiles at Main Work Station 7.4 Installation of new ceiling (Frame and Hangers only ceiling board OSG Supply) 8. Repair and Replacement of damage lightings at main work station <ol style="list-style-type: none"> 8.1 Removal of Wall and affected tiles at Director Office and Conference room. 8.2 Installation of New Wall and Floor Tiles (600 x 600) glaze tile 8.3 Replacement of Damage Tiles at Main Work Station 8.4 Replacement of Kitchen Sink and Tile 			

- 9. Installation of new lightings at Main Work Station
- 10. Installation of new lightings at Directors Office and Conference Room
- 11. Supply and Installation of Modular partition for Chief Admin Officer (CAO), Supervising Admin Officer (SAO) and Admin Staff at Main Works Station
 - 11.1 CAO of Budget, Cash and Accounting Modular Partition
 - 5 sets (180W x 160H)
 - 1 set (120W x 160H)
 - 2 sets (100W x 160H)
 - 11.2 SAO of Budget, Cash and Accounting Modular Partition
 - 3 sets (180W x 140H)
 - 3 sets (70 W x 140H)
 - 11.3 Administrative Staff
 - 16 sets (90W x 120H)
 - 15 sets (120W x 120H)
 - 6 sets (180W x 120H)
 - 11.4 All Modular Partition is Color (for approval (approved color) with two (2) gang-outlet + one (1) RJ45 Network Outlet
- 12. Supply and Installation of outlet and internet network cabling
 - 12.1 Director Office
 - 12.2 Conference Room
 - 12.3 Main Work Station for staff
- 13. Painting Works
 - 13.1 Walls
 - 13.2 Ceiling
 - 13.3 Affected Areas
 - 13.4 Existing wooden cabinets at Conference Room
- 14. Cleaning and Disposal of Debris (All non-valuable waste)
- 15. Demobilization

Total:

Php 1,200,000.00

FUNDS AVAILABLE:

ROSALINDA C. IBARRA
 DIRECTOR IV


Amount: **One Million Two Hundred Thousand Pesos Only** Php 1,200,000.00

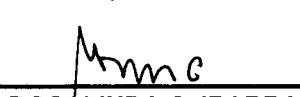
Purpose: **Public Bidding**

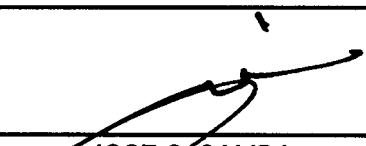
Prepared by:

Recommending Approval:

Approved by:


MA. ALMA S. SY
 Administrative Officer V


ROSALINDA C. IBARRA
 Director IV, HRMAS


JOSE C. CALIDA
 Solicitor General