

PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
 (Agency)

Department: **Administrative Division** PR No. 018-08-302 Date: 8/14/2018
 Section: SAI No. _____ Date: _____

Block No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
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year		Annual Procurement of Janitorial Services (2018 to 2019) Twenty One (21) Janitors and One (1) Working Supervisor			Php 5,350,000.00
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Salaries/ Wages, Administrative Cost and 12% VAT	4,495,408.73
Cost of Materials/ Supplies	854,591.27
TOTAL	5,350,000.00

Attached: *Approved Terms of Reference (TOR)*

FUNDS AVAILABLE:

BERNADETTE M. LIM
 DIRECTOR IV



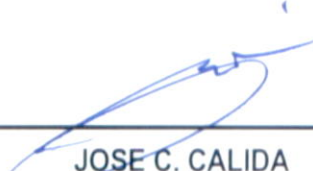
OFFICE OF THE SOLICITOR GENERAL
RECEIVED
AUG 16 2018
 Time: 4:02 pm SECRETARIAT By: _____
 Control No.: _____



CSC180816Y0005151

Amount in Words: **Five Million Three Hundred Fifty Thousand Pesos Only** Php 5,350,000.00

Purpose: **For Public bidding**

Prepared By:	Recommending Approval:	Approved by:
		
AUGUSTINE B. PORNELOSA JR. Administrative Officer IV	ROSALINDA C. IBARRA Director IV, HRMAS	JOSE C. CALIDA Solicitor General