



Republic of the Philippines

Office of the Solicitor General

134 Amorsolo St., Legaspi Village, Makati City
Tel No. 988-1674 loc. 691 / Telefax No. 813-11-74
Website: www.osg.gov.ph

INVITATION TO BID

ANNUAL RENTAL OF DIGITAL PHOTOCOPYING MACHINES

The **Office of the Solicitor General (OSG)**, through the FY 2017 GAA, R.A. 10924, intends to apply the sum of **Three Million Four Hundred Seventy Seven Thousand Pesos (Php3,477,000.00)** being the Approved Budget for the Contract (ABC) to payment for the:

Description	Pre-Bid Conference	Submission & Opening of Bids	Delivery Schedule	Amount of Bid Document
Annual Rental of Digital Photocopying Machines for FY 2018	November 24, 2017 @ 10:30 a.m.	December 6, 2017 @ 10:30 a.m.	Within fifteen (15) days from receipt of NTP	Php3,500.00
Venue for the Pre-Bid Conference & Opening of Bids: 9th Floor, Padilla Hall, OSG Building, 134 Amorsolo St., Legaspi Village, Makati City.				

The OSG now invites bids for the annual rental of digital photocopying machines with a maximum rate per copy of Php0.60 inclusive of 12% VAT. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations of R.A. 9184, otherwise known as the "Government Procurement Reform Act".


Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Bids must be duly received by the BAC Secretariat at the address below on or before 10:25 a.m. of 6 December 2017. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

A complete set of bidding documents may be acquired by interested bidders from the OSG on 20 November 2017 to 6 December 2017 between 8:00 a.m. to 5:00 p.m., Monday to Friday, and upon payment of a non-refundable fee in the amount stated above, pursuant to the latest Guidelines issued by the GPPB.

The OSG reserves the right to accept or reject any bid and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:
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