

**DEPARTMENT OF JUSTICE  
OFFICE OF THE SOLICITOR GENERAL  
(SUPPLEMENTAL 1) ANNUAL PROCUREMENT PLAN FY 2019**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	MOOE	CO	Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing				
<b>SUPLIES AND MATERIALS</b>											
	Office Supplies										
	Bar Code Sticker	Legal Divisions and Services	NP-Small Value Procurement	Delegated to the Administrative Division			GoP	336,000		Additional funding for the procurement of pre-printed OSG Barcode Stickers for security and easy tracking of all incoming mail documents from the Philippine Postal Corporation.	
	Semi-Expendable Office Equipment's							269,696		Additional funding for the operational requirements of the Legal Divisions and Services	
<b>SUB-TOTAL</b>								<b>605,696</b>			
<b>COMMUNICATION SERVICES</b>											
	Postage and Deliveries	Legal Divisions and Services	NP-Small Value Procurement	Not Applicable (Guidelines on the Procurement of Water, Electricity, Telecommunication & Internet Service Providers			GoP	124,994		Additional funding for the LBC expenses for the months of September to December 2019.	
<b>SUB-TOTAL</b>								<b>124,994</b>			
<b>GENERAL SERVICES</b>											
	Janitorial Services	Legal Divisions and Services	Public Bidding	Delegated to the Administrative Division			GoP	175,223		Additional funding to cover the existing janitorial services contract price adjustment due to Wage Order No.22 and Social Security System (SSS) Circular 2019-005	
<b>SUB-TOTAL</b>								<b>175,223</b>			
<b>RENT EXPENSES</b>											
	Printing Equipment	Legal Divisions and Services	Public Bidding	September 2019	October 2019		GoP	2,484,000		Additional funding for the annual lease of digital multifunction copiers (monochrome)	
<b>SUB-TOTAL</b>								<b>2,484,000</b>			
<b>SUBSCRIPTION EXPENSES</b>											
	Magazine, Newspapers and Cable	Legal Divisions and Services	NP-Scientific (Sec.53.6)	Annual Subscription, Delegated to the Administrative Division			GoP	110,000		Additional funding to cover the annual subscription of newspapers, magazine and cable.	
<b>SUB-TOTAL</b>								<b>110,000</b>			
<b>PROFESSIONAL AND OTHER PROFESSIONAL SERVICES</b>											
	Professional Services										
	Consultancy Services	Legal Divisions and Services	NP-Emergency Cases (Sec. 53.2)	Delegated to the Administrative Division			GoP	1,049,898		Consultancy services of the structural re-assessment and detailed engineering for the repair & retrofitting of the Office of the Solicitor General Building.	
<b>SUB-TOTAL</b>								<b>1,049,898</b>			
<b>TOTAL AMOUNT</b>								<b>4,549,812</b>			