



Republic of the Philippines

Office of the Solicitor General

134 Amorsolo St., Legaspi Village, Makati City
Tel No. 988-1674 loc. 691 / Telefax No. 813-11-74
Website: www.osg.gov.ph

Bids and Awards Committee

INVITATION FOR NEGOTIATED PROCUREMENT ANNUAL RENTAL OF DIGITAL PHOTOCOPYING MACHINES

In view of two (2) failed biddings, the **Office of the Solicitor General (OSG)**, through its Bids and Awards Committee (BAC) invites Phil-GEPS registered suppliers, to participate in the Negotiated Procurement for the **Annual Rental of Digital Photocopying Machines** with an Approved Budget for the Contract (ABC) of **Three Million Three Hundred Sixty Thousand Pesos (Php 3,360,000.00)** in accordance with Section 53.1 Two Failed Bidding as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA 9184), otherwise known as the "Government Procurement Reform Act".

The schedule of activities are as follows:

Posting of Request for Quotation	March 20, 2017
Issuance of Terms of Reference & Request for Quotation form	Starting March 20, 2017
Submission of Eligibility, Technical Components and Financial Documents	March 28, 2017 at 1:30 p.m.
Venue for the Opening of Quotations: 6th Floor, Ignacio Villamor Division, APMC Building, 136 Amorsolo St., Legaspi Village, Makati City.	

The following documents shall be submitted on or before March 28, 2017, 1:25 p.m. at Administrative Division, 2nd Floor, OSG Building, 134 Amorsolo St., Legaspi Village, Makati City:

1. PhilGEPS Certificate of Registration and membership;
2. Single similar completed contract whose value must be at least fifty percent (50%) of the ABC within the last two (2) years from the submission of quotations for this project;
3. List of all on-going and awarded government & private contract;
4. NFCC Computation (including the latest Audited Financial Statement) or committed Line of Credit;
5. Bid Security issued in favor of **OSG** shall be either in the following forms and amount:
 - a. 2% of the ABC, if cashier's/manager's check;
 - b. 5% of the ABC, if surety bond
 - c. Bid Securing Declaration;
6. Compliance with the Schedule of Requirements;
7. Compliance with the Technical Specifications;
8. Omnibus Sworn Statement.

The complete set of Request for Quotation may be purchased at the BAC Secretariat c/o Administrative Division, 2nd Floor OSG Building, 134 Amorsolo St., Legaspi Village, Makati City upon payment of a non-refundable fee of Php3,000.00 not later than the submission of the quotations.

The **OSG** reserves the right to reject any and all proposals, or declare a failure of negotiation process, or not award the contract at any time, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability in accordance with Republic Act No. 9184 and its Revised IRR.

For further information, please refer to:

Annabelle P. Cruz

2nd Floor, Administrative Division, OSG Building,

Tel Nos. 988-16-74 loc. 691; 836-33-14

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JOHN EMMANUEL F. MADAMBA

Assistant Solicitor General
Chairperson, Bids and Awards Committee