



Republic of the Philippines

## Office of the Solicitor General

134 Amorsolo St., Legaspi Village, Makati City  
Tel No. 988-1674 loc. 691 / Telefax No. 813-11-74  
Website: [www.osg.gov.ph](http://www.osg.gov.ph)

### INVITATION TO BID

### ANNUAL PROCUREMENT OF JANITORIAL SERVICES

The Office of the Solicitor General (OSG), through the General Appropriations Act, R.A. 10924, FY 2017 intends to apply the sum of **Four Million Three Hundred Fifty Thousand Pesos (Php4,350,000.00)** being the Approved Budget for the Contract (ABC) to payment for the:

Description	Pre-Bid Conference	Submission & Opening of Bids	Delivery Schedule	Approved Budget for the Contract (Php)	Amount of Bid Document (Php)
Annual Procurement of Janitorial Services (2017) eighteen (18) Janitors/ Janitress and one (1) Working Supervisor.	April 18, 2017 @ 1:30 p.m.	May 2, 2017 @ 1:30 p.m.	Within 15 days upon receipt of NTP	4,350,000.00	2,000.00
Venue for the Pre-Bid Conference & Opening of Bids: <b>6<sup>th</sup> Floor, Ignacio Villamor Division, APMC Building, 136 Amorsolo St., Legaspi Village, Makati City.</b>					

The OSG now invites bids for the annual procurement of janitorial services, eighteen (18) janitor/ janitress and one (1) working supervisor. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bidders should have completed, within the last two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations of R.A. 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Bids must be received by the BAC Secretariat at the address below on or before 1:25 p.m. of 2 May 2017. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

A complete set of bidding documents may be acquired by interested bidders from the OSG on 12 April 2017 to 2 May 2017 between 8:00 a.m. to 5:00 p.m., Monday to Friday, and upon payment of a non-refundable fee in the amount stated above, pursuant to the latest Guidelines issued by the GPPB.

The OSG reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:  
Annabelle P. Cruz  
2<sup>nd</sup> Floor, Administrative Division, OSG Building,  
Tel Nos. 988-16-74 loc. 691; 836-33-14  
E-mail Address: [apcruz@osg.gov.ph](mailto:apcruz@osg.gov.ph)

  
**JOHN EMMANUEL F. MADAMBA**  
Assistant Solicitor General  
Chairperson, Bids and Awards Committee