

SUPPLEMENTAL BID BULLETIN 2017-003

**PROCUREMENT OF HEALTH MAINTENANCE ORGANIZATION (HMO) PROGRAM
FOR ALL OFFICE OF THE SOLICITOR GENERAL (OSG) OFFICIALS AND
EMPLOYEES**

The following were discussed during the Pre-bid Conference held on April 18, 2017:

1. Section VI. J. 5. of the Terms of Reference is hereby amended to read:

J. Therapeutic Procedures (whether out-patient or in-patient)

xxx...xxx...xxx


5. Physical therapy/occupational therapy/ speech therapy up to 12 sessions each;

xxx...xxx...xxx

2. For the information of the interested bidders, the Utilization Report is available at the OSG. You may contact Ms. Annabelle P. Cruz for information.
3. In order to guide prospective bidders as to the evaluation of their bids, attached hereto is the rating system.


For your information and guidance.

April 21, 2017.

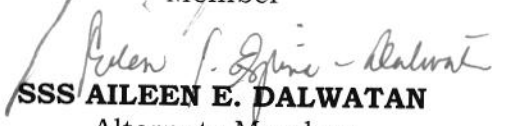

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MEMORANDUM

FOR : **BIDS AND AWARDS COMMITTEE**
FROM: **HMO Technical Working Group**
DATE : April 21, 2017
RE : Clarifications in the Terms of Reference

Dear Assistant Solicitor General John Emmanuel Madamba,

During the pre-bid conference held last April 18, 2017, clarification was sought on the following matters:

- a. Discrepancy in the number of physical or occupational therapy and speech therapy as mentioned in **VI. E. Out-Patient Benefits** and **VI. J. Therapeutic Procedures (whether out-patient or in-patient)**;
- b. Utilization Statistics under the current HMO; and
- c. Evaluation of the Terms of Reference especially on the benefits and procedures listed therein;

As to the discrepancy, the Technical Working Group expressly limited the number of physical or occupational therapy and speech therapy to twelve (12) as reflected in **VI. E. Out-Patient Benefits**. Hence, **VI. J. Therapeutic Procedures** should read:

5. Physical therapy/occupational therapy/speech therapy up to 12 sessions each;

For the information of the BAC and the prospective bidder, attached is the utilization report submitted by Mrs. Merly Magtira for the period of June 1, 2016 to February 20, 2017.

Finally, in order to guide prospective bidders as to the evaluation of their bids, the following method is proposed:

EVALUATION

A. Bid Proposal

1. The following items will be simultaneously considered in the evaluations of the submitted bids:

- a. Financial Bid Score;
 - b. MBL Score; and
 - c. Technical Score.
2. The Financial Bid Score shall have a maximum of twenty (20) points. The MBL Score shall have a maximum of forty (40) points. The Technical Score shall have a maximum of forty (40) points.
3. The Financial Bid Score shall be determined in accordance with the following guidelines:
- a) The bidder having the lowest Financial Bid shall be given a score of twenty (20) its Financial Bid Score.
 - b) The Financial Bid Score of other bidders shall be determined in accordance with the following formula:

$$\text{Financial Bid Score} = 20 * \left(\frac{\text{Lowest Financial Bid}}{\text{Current Financial Bid}} \right)$$

4. The MBL Score shall be determined in accordance with the following guidelines:
- a) The bidder having the highest Maximum Benefit Limit shall be given a score of forty (40) for its MBL Score.
 - b) The MBL Score of other prospective bidders shall be determined in accordance with the following formula:

$$\text{MBL Score} = 40 * \left(\frac{\text{Current MBL}}{\text{Highest MBL}} \right)$$

5. The Technical Score shall be determined in accordance with the following guidelines:
- a) The following sub-headings of the Terms of Reference shall be individually evaluated with the highest rated bidder being given the corresponding highest points:

| Sub-Heading | Points |
|--|--------|
| B. Annual Physical Examination | 6 |
| C. Executive Check-up Coverage | 6 |
| D. Emergency Care Benefits | 8 |
| E. Out-Patient Benefits | 8 |
| F. In-Patient/Hospitalization Benefits | 8 |
| G. Dental Benefits | 8 |
| H. Routine Procedures | 10 |

| | |
|---|------------|
| I. Diagnostic Procedures | 10 |
| J. Therapeutic Procedures | 10 |
| K. Additional Procedures and Modalities | 10 |
| L. Congenital Illness | 6 |
| VII. Exclusions and Limitations on Medical Benefits | 6 |
| IX. Additional Benefits | 4 |
| TOTAL POINTS | 100 |

- b) Each item and sub-item under the above sub-headings may be fully covered, partially covered or extra covered by the HMO.
- c) 0.5 points shall be deducted to the sub-score of the next highest rated bidder. 1 point shall be deducted to the sub-score of the third highest rated bidder. This shall continue until all bidder's points are computed.
- d) Additional benefits in the following sub-headings will receive no additional points.


| |
|---|
| B. Annual Physical Examination |
| D. Emergency Care Benefits |
| E. Out-Patient Benefits |
| F. In-Patient/Hospitalization Benefits |
| H. Routine Procedures |
| I. Diagnostic Procedures |
| J. Therapeutic Procedures |
| K. Additional Procedures and Modalities |
| M. Pre-Existing Illness |
| N. Dreaded Diseases |
| O. Other Covered Conditions |

- e) 0.5 points shall be given for including any item mentioned in VII. Exclusions and Limitations on Medical Benefits.
- f) The bidder having the highest Total Points shall be given a score of forty (40) for its Technical Score.
- g) The Technical Score of other prospective bidders shall be determined in accordance with the following formula:

$$Technical\ Score = 40 * \left(\frac{Current\ Total\ Points}{Highest\ Total\ Points} \right)$$

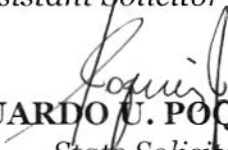
Should the foregoing be acceptable to the Bids and Awards Committee, it is respectfully requested that the foregoing be communicated to the prospective bidders.

For the BAC's kind approval and instructions please.



MARISSA B. DELA CRUZ-GALANDINES
Assistant Solicitor General
(Chairperson)

ELLAINE ROSE A. SANCHEZ-CORRO
Assistant Solicitor General

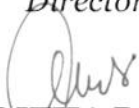


EDUARDO U. POQUIZ, JR.
State Solicitor



KATRINA CATHERINE P. ATIENZA-DATO
State Solicitor

ROSALINDA CEPILLO-IBARRA
Director, HRMD



EDITHA R. BUENDIA
Internal Auditor V



BERNADETTE M. LIM
Chief, Accountant

Dear Atty. Poquiz:

Below is the summary of Utilization Report:

| | INPATIENT | OUTPATIENT | TOTAL |
|--------------------------|--------------|--------------|---------------|
| June 1 to Feb. 20, 2017 | 2,976,193.57 | 6,660,775.08 | 9,636,968.65 |
| REIMBURSEMENT | | | 166,230.00 |
| ECU | | | 192,617.60 |
| APE | | | 330,210.00 |
| TOTAL AS OF FEB 20, 2017 | | | 10,326,026.25 |

Kindly confirm receipt.

Thank you and warm regards,

MERLY S. MAGTIRA

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