



Republic of the Philippines
Office of the Solicitor General

TERMS OF REFERENCE

NAME OF PROJECT: **“SUPPLY AND DELIVERY OF OFFICE UNIFORM/LABOR AND MATERIALS FOR THE OSG ADMINISTRATIVE FEMALE EMPLOYEES”**

LOCATION : **OFFICE OF THE SOLICITOR GENERAL**
 134 Amorsolo Street, Legaspi Village, Makati City

I. Objective

The project requires the supply and delivery of office uniform (Labor and materials) for the Female administrative employees of the Office of the Solicitor General. This procurement shall be in accordance with the general provisions, specifications and other requirements by the OSG and the guidelines under the Revised Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184, otherwise known as “The Government Procurement Act. The procurement of goods is based and consistent with the duly approved Annual Procurement Plan (APP), Approved Budget for the Contract (ABC).

The procurement entity (OSG) requires the supply and labor, materials supervision, and other services to be provided by the supplier.

II. Approved Budget and Technical Specifications

This includes the technical specifications/requirements and its approved budget for contract (inclusive vat and Government Taxes):

Quantity/Unit		Budget per Unit	Total Approved Budget
273 employees	Labor and materials for: 1 pc. Blazer with lining 4 pcs. Corporate Blouse : Front opening, with collar, plain sleeves, with detachable belt; color red(just for accent) 2 pcs. Pants or two (2) skirts + one (1) pants With the following specifications: 1) Fabric used must be of high quality and polylines and suitable for tropical weather ; 2) Fibers are woven to give a crease-free look; 3) 100% thread count; 4) Dye stuffs are of high quality to ensure color fast. 5) Color: Charcoal gray 6) Designs are exclusive for OSG employees.	P5,000.00 for the whole sets (vat inclusive)	P1,365,000.00
	Payment Terms and Delivery Schedule		
	Mobilization: 15%	Delivery Period: Within ninety	