

**DEPARTMENT OF JUSTICE
OFFICE OF THE SOLICITOR GENERAL
(SUPPLEMENTAL 4) ANNUAL PROCUREMENT PLAN 2018**



OSG190603Y0004783

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	MOOE	CO	TOTAL	Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
FOR LEGAL DIVISIONS AND SERVICES												
MAINTENANCE AND OTHER OPERATING EXPENSES												
TRAVELING EXPENSE												
	Local Travel	Divisions & Services	NP-Small Value	Delegated to the Administrative Services				GoP	2,000,000			Additional budget for operational requirements of the Legal Divisions and Services
SUPPLIES AND MATERIALS EXPENSE												
	Semi-Expendable Office Equipment	Divisions & Services	NP-Small Value	Delegated to the Administrative Services				GoP	550,000			Additional budget for operational requirements of the Legal Divisions and Services
	Semi-Expendable Furniture and Fixtures								1,000,000			
UTILITY EXPENSE												
	Electricity Expense	Divisions & Services	Direct Contracting	Not Applicable (Guidelines on Procurement of Water, Electricity, Telecommunications & Internet Service Providers)				GoP	1,200,000			Additional budget for operational requirements of the Legal Divisions and Services
	Water Expense			Not Applicable (Guidelines on Procurement of Water, Electricity, Telecommunications & Internet Service Providers)					600,000			
COMMUNICATION SERVICES												
	Telephone - Mobile	Divisions & Services	Direct Contracting	Not Applicable (Guidelines on Procurement of Water, Electricity, Telecommunications & Internet Service Providers)				GoP	800,000			Additional budget for operational requirements of the Legal Divisions and Services
	Telephone - Landline	Divisions & Services	Direct Contracting	Not Applicable (Guidelines on Procurement of Water, Electricity, Telecommunications & Internet Service Providers)					500,000			
	Postage Expense	DMS / Administrative Division	Direct Contracting / Agency to Agency	Delegated to Administrative Services					1,500,000			
GENERAL SERVICES												
	Janitorial Services	Divisions & Services	Public Bidding	Delegated to the Administrative Division				GoP	700,000			Additional budget for operational requirements of the Legal Divisions and Services
	Security Services	Divisions & Services	Public Bidding	Delegated to the Administrative Division					1,500,000			
REPAIR AND MAINTENANCE EXPENSE												
	Buildings and Structures	Divisions & Services	Public Bidding	Delegated to the Administrative Division				GoP	15,494,000			Additional budget for operational requirements of the Legal Divisions and Services

**OFFICE OF THE SOLICITOR GENERAL
(SUPPLEMENTAL 4) ANNUAL PROCUREMENT PLAN 2018**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	MOOE	CO	TOTAL	Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
OTHER MAINTENANCE AND OPERATING EXPENSE												
	Rent Expense Operating Lease - Office Space	Divisions & Services	NP-Lease of Real Property	Delegated to the Administrative Division				GoP	6,000,000			Additional budget for operational requirements of the Legal Divisions and Services
	Rent Expense Operating Lease - Equipment	Divisions & Services	Public Bidding	Delegated to the Administrative Division					2,000,000			Additional budget for operational requirements of the Legal Divisions and Services
CAPITAL OUTLAY												
PROPERTY, PLANT AND EQUIPMENT:												
	Furniture & Fixtures	Divisions & Services	Public Bidding	Delegated to the Administrative Division				GoP		9,385,000		Additional budget for operational requirements of the Legal Divisions and Services
	Equipment Other Machinery & Equipment	Divisions & Services	Public Bidding	Delegated to the Administrative Division				GoP		10,097,000		Additional budget for operational requirements of the Legal Divisions and Services
	Transportation Vehicles Motor Vehicles	Divisions & Services	Public Bidding	Delegated to the Administrative Division				GoP		7,650,000		Additional budget for operational requirements of the Legal Divisions and Services
SUB-TOTAL								33,844,000	27,129,000	60,973,000		
CAPACITY BUILDING FOR LAWYERS / CAPACITY BUILDING COMMITTEE												
MAINTENANCE AND OTHER OPERATING EXPENSES												
TRAINING EXPENSE												
	Legal Staff	HRMD / Committees / Administrative Division	Neg. Proc.	Delegated to the Training Section of HRMD, Capacity Building Committee and Administrative Division				GoP	34,705,000			Additional budget for training programs for legal staff and committees to cover the training fees, food expenses and other related and incidental expenses
SUB-TOTAL								34,705,000		34,705,000		
EMPLOYEE COMPETENCY PLAN												
MAINTENANCE AND OTHER OPERATING EXPENSES												
OTHER MISCELLANEOUS EXPENSE												
	Other Operating and Miscellaneous Expense	Divisions & Services	Direct Contracting / NP-Small Value	Delegated to the HRMD-Training and Development Section and Administrative Division				GOP	3,598,000			Additional budget for the consultancy services for competency modeling, profiling and assessment for the Office of the Solicitor General
SUB-TOTAL								3,598,000		3,598,000		

**OFFICE OF THE SOLICITOR GENERAL
(SUPPLEMENTAL 4) ANNUAL PROCUREMENT PLAN 2018**

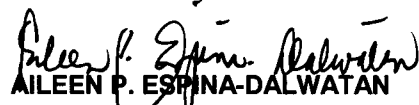
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	MOOE	CO	TOTAL	Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
NADPA												
MAINTENANCE AND OTHER OPERATING EXPENSES												
OTHER MISCELLANEOUS EXPENSE												
	Other Operating and Miscellaneous Expense	Divisions & Services	Direct Contracting / NP-Small Value	Delegated to the NADPA Committee and Administrative Division				GOP	959,000			Additional budget for the increased awareness and understanding of the governments anti drug campaign for the Office of the Solicitor General
SUB- TOTAL								959,000		959,000		
EMPLOYEE HANDBOOK												
MAINTENANCE AND OTHER OPERATING EXPENSES												
OTHER MISCELLANEOUS EXPENSE												
	Other Operating and Miscellaneous Expense	Divisions & Services	NP-Small Value	Delegated to the HRMD-Training and Development Section and Administrative Division				GOP	688,000			Additional budget for the creation of employee handbook of the Office of the Solicitor General
SUB- TOTAL								688,000		688,000		
GRAND TOTAL								73,794,000	27,129,000	100,923,000		

Submitted by:

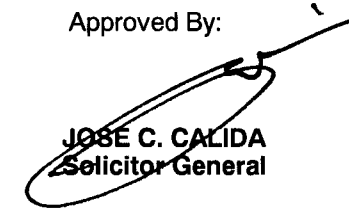

ROSALINDA C. IBARRA
 Director IV,
 Human Resource Management and Administrative Service

Recommending Approval:

ALEXANDER S. SALVADOR
 Assistant Solicitor General
 Chairperson, Bids and Awards Committee
 (on official travel)


AILEEN P. ESPINA-DALWATAN
 Senior State Solicitor
 Vice-Chairpeson, Bids and Awards Committee

Approved By:


JOSE C. CALIDA
 Solicitor General



OSG190803Y0004783